



SHERIDAN COUNTY CONSERVATION DISTRICT

119 N. Jackson Street – Plentywood, Montana 59254
Phone 406-765-1801 ~ Fax 406-765-2356

Sheridan County Conservation District
Minutes of Special Public Teleconference Meeting with DEQ
Tuesday, July 22, 2008 @ 9:00 AM
USDA Building – Conference Room
119 N Jackson – Plentywood, Montana

MINUTES

SCCD Supervisors Present:

Chairman: Jeff Wivholm
Supervisor: Tim Holte

SCCD Supervisors Absent:

Supervisor: Jon Bolstad
Supervisor: Rom Hedges
Supervisor: Todd Marsh
Supervisor: Kent Nathe
Supervisor: Manuel Vazquez
Associate Supervisor: Steve Hove

SCCD Staff:

Judy Benson, District Administrator
Mickey McCall, Technician

Montana DEQ Staff – Present via Teleconference

Steve Cook – TMDL Planner, Water Quality Planning Bureau, Department of Environmental Quality
Robin Rung – Contract/Grant Officer, Water Quality Planning Bureau, Department of Environmental Quality

Call Meeting to Order

Chairman, Jeff Wivholm called the meeting to order at 9:00 A.M. via conference call to review the bids received for water sampling for the Big Muddy project.

Public Comments:

No Public Comments.

Bid Proposal Selection – Big Muddy Monitoring – Term Contract #SPB05-894P Limited Solicitation

The Water Quality Planning Bureau of DEQ, on behalf of the Sheridan County Conservation District solicited proposals for water sampling in the Big Muddy watershed located in North East Montana with a deadline of July 9, 2008. The Sheridan County Conservation District board members along with DEQ representatives, Steve Cook and Robin Rung, reviewed the three proposals received for the water sampling. Rob Rung stated that the proposals received were from HydroSolutions, Inc. project cost of \$22,985.70, PBS & J project cost of \$32,978.00, and Hydrometrics, Inc. project cost of \$31,798.80. All bidders are Montana-based companies. Steve Cook and Rob Rung answered questions, regarding the bid proposals, asked by those representing the Sheridan County Conservation District.

Those present at the teleconference reviewed the Score Sheet for the Big Muddy Monitoring as follows:

Question 1 – Recent Experience – 0 – 30 points

- 20 – HydroSolutions, Inc.
- 25 – Hydrometrics
- 10 – PBS & J

Question 2 – Team Knowledge – 0-30 points

- 25 – HydroSolutions, Inc
- 25 – Hydrometrics
- 25 – PBS & J

Question 3 – Team & Associated Task Costs – 0-20 points

- 15 – HydroSolutions, Inc.
- 15 – Hydrometrics
- 10 – PBS & J

Question 4 – Task Budgets – 0-20 points

- 20 – HydroSolutions, Inc.
- 12 – Hydrometrics
- 10 – PBS & J

Initial Score – Based on 130 points

- 80 – HydroSolutions, Inc.
- 77 – Hydrometrics
- 55 – PBS & J

Rob Rung of MDEQ will conduct contract negotiations with HydroSolutions, Inc. with a project cost of \$22,985.70. The final contract will require approval of the Board of Supervisors. Rob Rung will contact all bidders. As part of the contract

negotiating, he will be scheduling work to begin as soon as possible due the dry conditions in our area.

Judy Benson will contact Rob Rung as to the billing process for the remainder of the project funds for the Big Muddy Grant.

Adjournment:

- Conference call ended at 9:40 AM.

Respectfully submitted,

Approved,

Judy A. Benson,
District Administrator

Jeff Wivholm
Chairman
Date: Aug. 12, 2008