



## SHERIDAN COUNTY CONSERVATION DISTRICT

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119 N. Jackson Street – Plentywood, Montana 59254  
Phone 406-765-1801 ~ Fax 406-765-2356

**Sheridan County Conservation District**  
**Minutes of Monthly Board Meeting**  
**Tuesday, August 8, 2008 @ 8:00 AM**  
**USDA Building – Conference Room**  
**119 N Jackson – Plentywood, Montana**

### MINUTES

**SCCD Supervisors Present:**

Chairman: Jeff Wivholm  
Supervisor: Jon Bolstad  
Supervisor: Rom Hedges  
Supervisor: Tim Holte  
Supervisor: Todd Marsh  
Associate Supervisor: Steve Hove

**SCCD Supervisors Absent:**

Supervisor: Kent Nathe  
Supervisor: Manuel Vazquez

**SCCD Staff:**

Judy Benson, District Administrator  
Mickey McCall, Technician

**NRCS:**

Monica Friedrich, District Conservationist

**Call Meeting to Order**

Chairman, Jeff Wivholm called the meeting to order at 8:00 AM.

**Public Comments:**

No Public Comments.

**Approval of Minutes – July 8, 2008 Meeting**

After reviewing the July 8, 2008 minutes, Tim Holte made a motion to approve the minutes as true and correct. Jon Bolstad seconded the motion. The motion carried unanimously by the supervisors present. After reviewing the July 22, 2008 minutes

of the teleconference call with DEQ to rate and score the bid proposal selection for the Big Muddy Monitoring Project, Tim Holte made a motion to approve the minutes as true and correct. Jon Bolstad seconded. The motion carried unanimously by the supervisors present.

**Financial Report:**

After review of the Financial Reports, including the bank balances, the deposit detail, the profit and loss, and balance sheet. Jon Bolstad made a motion to accept the Financial Statements. Todd Marsh seconded. The motion carried unanimously by the supervisors present.

**Bills to Pay**

The expenditures totaling \$16,541.34 as listed on the Check Detail dated July 8 through August 11 were reviewed. In the figure are the regular monthly bills for July as well as payroll, health insurance, and Montana State withholding, second quarter payroll taxes, and the final payment on the District pickup (\$5,729.340) There are no unpaid bills at this time. Jon Bolstad made a motion to approve the total expenditures as listed. Todd Marsh seconded the motion. The motion carried unanimously by the supervisors present. The checks were signed by Jeff Wivholm and Tim Holte.

**NRCS Report – Monica Friedrich**

- Sent out 23 letters to eligible participants for CRP Special Initiative for EQIP. Did not receive any applications that we could rank. Program was participated in very well area wide.
- Met with County Emergency Board to discuss grazing/haying of CRP. Sheridan County was approved for both of these measures.
- Area Engineers here to look at several projects that are above field office job approval level.
- Slow down in practice application during harvest time, but we are gearing up for a busy fall season. Still have about 200 practices scheduled for implementation this year.
- Received additional ECP referrals from FSA for stockwater pipelines. Most of them do not require design, but only an environmental assessment.
- Tim Solberg had a successful project with USFWS Tim Connolly. They were able to clean a garbage dump out of a wetland, and already have successful Piping Plover nests in the site.

**SCCD Technician’s Report – Mickey McCall**

**Aquifer**

- Well measurements on schedule.
- Water levels are at expected levels.
- Jon Reiten was here the week of July 21<sup>st</sup> to set up the aquifer test for Tom Enander’s proposed pivot area.

- 8 down-well computers were installed in wells in the 10 pivot area as well as in the area of the proposed new wells.
- Mr. Enander is planning on drilling 3 irrigation wells for SC-23, SC-033, and SC-034, when a well driller becomes available. Discussions were held regarding the risks involved and a letter to the Enanders has been prepared that explains the district's position on this matter.

#### Big Muddy 319 grant

- DEQ has developed a SAP (Sampling and Analysis Plan) and a Task order for the project.
- DEQ has selected HydroSolutions of billings as the contractor to complete the sampling.
- HydroSolutions will take samples with District supervision. DEQ will provide all necessary documentation and forms.
- Sampling should take place in early August.

#### USGS

- Data loggers are being installed in the new wells and monitoring is nearly on schedule.

#### R C & D

- The quarterly meeting was July 16<sup>th</sup> at Fort Keogh in Miles City. A new personnel policy was approved and an application for a HUD grant for housing education was approved. Dick Iverson, Coordinator, reported on the progress of the Ft. Kipp irrigation project. The next quarterly meeting will be held on October 15<sup>th</sup> in Culbertson.

#### Unfinished Business:

- Storage Trailer  
Todd Marsh had been in Minot and checked with H& H Trucking on the availability of storage trailer. There were none available at the time and did not have a date of availability. We will keep checking to see when they will be able to get trailers in.
- CD-Renewal & Pickup Note – Rocky Mountain Bank  
The final payment was due on the pickup note #233304035 on July 29, 2008. CD #7008928 in the amount of \$10,293.11 with a maturity date of July 29, 2008 was used to pay the \$5,729.34 final balance due on the pickup note and the remaining \$4,563.77 was reinvested for 91 days at 1.95%.

#### New Business:

- CD Renewal at Rocky Mountain & Stockman Bank  
Rocky Mountain Bank CD # 7008578 in the amount of \$18,036.67 (with interest payment of \$64.85) and CD # 7008579 in the amount of \$5,020.36 (with interest payment of \$18.05) with a maturity date of August 7, 2008

were both reinvested August 11, 2008 for 6 months each at a rate of 2.35%. CD # 3130013784 in the amount of \$10414.30 will mature on August 20, 2008. The Board instructed Judy to check all three banks on that date and renew for 6 months at the bank with the highest rate.

- 319 Big Muddy Contractor Selection  
The District has received a Scope of Work Agreement from DEQ requesting that an independent contractor do the sampling and reporting. Solicitations for a contractor were discussed at a public meeting via teleconference with DEQ was held on July 22, 2008 (approved minutes of that meeting are attached) to select a contractor. After reviewing and scoring each individual bid, HydroSolutions, Inc. from Billings was selected to do the sampling and reporting. Tim Holte made a motion to approve the selection of HydroSolutions, Inc. as contractor. Jon Bolstad seconded the motion. The motion carried unanimously by the supervisors present.
- 310 Permit  
Sheridan County submitted a 310 Application for Sheridan County Road Improvements, New Century Ag Access Road at Westby, Montana. It was determined that it was not a project as it did not involve a perennial stream. Jon Bolstad made a motion to classify the application as a non project. Todd Marsh seconded the motion. The motion carried unanimously by the supervisors present. The Form 273 stating the Sheridan County Conservation District's decision was signed by Supervisors Tim Holte, Todd Marsh, Jeff Wivholm, Jon Bolstad and Rom Hedges. The information will be sent to the Sheridan County Commissioners.
- On Star Renewal  
Mickey McCall notified the Board of the On Star renewal for the District's pickup. Todd Marsh made a motion to renew the On Star Agreement for another year. Jon Bolstad seconded the motion. The motion carried unanimously by the supervisors present.
- Well Data Loggers  
Mickey McCall reported that there are 13 paper recorders that are in need of being replaced. He asked the Board to consider future replacement at an approximate cost of \$5,000.00. He suggested that a portion of the funds from the Big Muddy Grant may be delegated for that request. The Board stated that they would like to see the money in place prior to making a final decision and also suggested that an application for a 223 grant may be made.
- Buzz Mattelin Report  
Buzz Mattelin sent a report on his trip to the NACD Legislative Conference and Board Meeting held July 18-23, 2008 in Washington D.C., as requested by the Board when they approved the \$500.00 for travel funds from the

Research Farm budget. His report was passed out to each Board member for review and a copy will be on file in the Research Farm file at our office.

**Adjournment:**

- Jon Bolstad motioned to adjourn the meeting. Todd Marsh seconded the motion. Motion carried unanimously by the supervisors present. Meeting adjourned at 9:10 AM
- Next Meeting:  
Tuesday, September 9, 2008 at a time to be announced.

Respectfully submitted,

Approved,

Judy A. Benson,  
District Administrator

Jeff Wivholm  
Chairman  
Date: Sept. 9, 2008